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**Project Progress Report (PPR)**

**Version 2.1**

**March 2021**

**Template for UK based forest carbon projects (or groups of projects) seeking verification to the Woodland Carbon Code**

|  |  |
| --- | --- |
| **PPR Completed By:** |  |
| Name of Project or Group Manager | [insert name of group manager (if group) or project developer (if single project)] |
| Name of submitting organisation | [insert organisation name] |
| Completed by: | [insert author’s name if different from group/project manager] |
| Completed & submitted to verification body on: | [insert dd/mm/yyyy] |
| Email contact: | [insert project developer’s email address] |
| **If a group, provide group details:** |  |
| Group Name: | [insert name] |
| UK Land Carbon RegistryUnique Group ID | [insert unique ID] |

**For the project or each project in the group, please give the unique ID, location, grid reference and size:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Project Name** | **Registry Project ID** 103000000012345 | **Location: County** | **Location: Country** | **Grid Reference** AA123456 | **Gross Area (ha)** | **Net Area (ha)** |
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|  |  |  |  |  |  |  |
| **Total area:** |  |  |

NOTE:

1. When completing each section of this document please refer to the requirements set out in the relevant section of the Woodland Carbon Code and [online guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/). Boxes for text can be expanded if not large enough.
2. This PPR can be used for a single project or a group of projects.
	* If a single project, just use the first row of each table for your project.
	* If a group, some of the questions or statements in this document need to be answered for each project in the group as indicated. Additional rows can be added to tables as necessary if more than 5 projects are in a group. Other questions or statements can be answered for the group where indicated.
3. If you have a small project (≤5.0ha net planting area), some sections of the Progress Report are not required for that project. These sections are clearly indicated. Only projects using the small woods calculator can undertake basic monitoring and verification.
4. Your Project Progress Report (PPR) and Monitoring Report(s) will be made available in the [UK Land Carbon Registry](https://www.woodlandcarboncode.org.uk/uk-land-carbon-registry) once you are verified, and PIUs delivered will be converted to WCUs.
5. At the end of each section, a table allows you to indicate which Additional Evidence you will make available to the verification body. Please provide the name of the document/other reference for the document you intend to submit.
6. The Project/Group Manager should keep a copy of the PPR, the Monitoring Report and all additional information for the duration of the project.

**For info: Updates to PPR template: Summary – Completed by Scottish Forestry**

|  |  |  |  |
| --- | --- | --- | --- |
| **Version No** | **Date** | **Amendment** | **Author** |
| 2.0 | 08 March 2018 | Combine the single and group PPRs and align with the updated Code Version 2.0. | Vicky West |
| 2.1  | March 2021 | Update to align with Code Version 2.1, alongside other changes for clarity and ease of use. | Vicky West |

**For Projects: Version Control of completed PPRs:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Version No** | **Date** | **Amendment** | **Author** |
|  |  |  |  |
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|  |  |  |  |

All statements made in this document are correct to the best of my knowledge**. *I agree/I disagree [Delete as applicable]***

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# 1. Eligibility

## 1.1 Key project dates [View online guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/1-eligibility/1-1-key-project-dates)

**1. Please reconfirm key project dates (Select against your PDD):**

|  |  |
| --- | --- |
| **Activity** | **Date** |
| Project or Group Implementation date (Start of tree planting) | [dd-mmm-yyyy] |
| Project or Group Start date (End of tree planting) | [dd-mmm-yyyy] |
| Date of validation or last verification *(Select against validation/verification statement)* | [dd-mmm-yyyy] |
| Project Duration | [xx years] |

## 1.2 Eligible activities [View online guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/1-eligibility/1-2-eligible-activities)

**No information required**

## 1.3 Eligible land [View online Guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/1-eligibility/1-3-eligible-land)

**1) Please reconfirm the landowner, tenant and any agents for each project using the ‘Landowner and Tenant and Agent Contact Details’ sheet.**

***If the landowner or tenant of any project have changed since the validation/last verification*, you shall provide the following additional evidence to confirm the owner(s) and, if the land is leased, the owner(s)’ consent:**

|  |  |  |
| --- | --- | --- |
| **To confirm owner:** | Choose at least one or specify what other evidence | Evidence provided/document reference for each project |
| Solicitor’s letter | Yes/No |  |
| Title deeds | Yes/No |  |
| Land registry records | Yes/No |  |
| **To confirm owners consent if leased:** | Choose if leased or specify what other evidence | Evidence provided/document reference for each project |
| Certified copy of lease | Yes/No |  |
| **To confirm contact details of owner, agent or tenant:** | Specify what evidence | Evidence provided/document reference for each project |
| Other evidence to confirm landowner’s consent |  |  |

## 1.4 Compliance with the law [View online guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/1-eligibility/1-4-compliance-with-the-law)

**1) As far as you are aware, does your project(s) comply with all existing forestry legislation in the UK at the time of completing this document? *Yes/No [delete as applicable]***

**2) As far as you are aware, are there any current, past (within the last 5 years) or pending prosecutions relating to the project(s)? *Yes/No [delete as applicable]***

**3) As far as you are aware, are there any injunctions or notices relating to the project(s) issued by the Environment Agency/Scottish Environmental Protection Agency/Natural Resources Wales/Northern Ireland Environment Agency or issued under the Town and Country Planning Regulations? *Yes/No [delete as applicable]***

## 1.5 Conformance with the UK Forestry Standard [View online guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/1-eligibility/1-5-conformance-with-uk-forestry-standard)

**1) As far as you are aware, is your project(s) designed and managed in accordance with the UK Forestry Standard? *Yes/No [Delete as applicable]***

## 1.6 Additionality [View online guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/1-eligibility/1-6-additionality)

**No information required**

# 2. Governance

## 2.1 Commitments of landowners and project developers/group managers[View online guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/2-project-governance/2-1-commitment-of-landowners-and-project-developers-group-managers)

NOTE: Landowner Commitment is only required If the landowner has changed since the validation/last verification

1) Is there a contract with or statement from the land owner(s), or where the land is tenanted, both the landowner and the tenant, which confirms their commitment to:

* Conform to this standard
* Permanent land-use change
* Manage land as per the current Management Plan for the establishment period and as per longer-term management intentions for the project duration and beyond (2.3)
* **Comply with the law (1.4) and conform with the UK Forestry Standard (1.5)**
* Restock where projects involve harvesting (2.3)
* Replant or undertake compensatory planting should woodland area be lost to wind, fire, pests, disease or development (2.3)
* Inform future landowner(s), and where tenanted, future tenant(s), of the commitment to the Woodland Carbon Code and any carbon contracts (2.3)
* **Monitor and maintain verification for the project duration as per WCC guidance (unless the 3rd party project developer agrees to take this on - 2.5)**
* **If there is a loss of woodland carbon, notify the WCC Secretariat immediately and submit a Loss Report within six months of discovery (2.3)**
* **Ensure the project, any PIU listings, sales to carbon buyers, and retirement for use of verified Woodland Carbon Units are accurately represented and up to date in the UK Land Carbon Registry (either in their own account or via the project/group manager’s account – 2.6)**
* Make true and accurate carbon statements about the project which conform with guidance (2.7)
* Abide by the WCC logo rules of use ([see website](https://www.woodlandcarboncode.org.uk/about/woodland-carbon-code-logo-rules-of-use))

*Yes/No [Delete as applicable]*

You shall provide the following additional evidence to confirm the commitment of each land owner and tenant:

|  |  |  |
| --- | --- | --- |
| **Land Owner and Tenant Commitment** | Choose at least one | Evidence provided/document reference for each project |
| Contract with landowner contain terms set out above | Yes/No |  |
| Signed statement(s) from landowner(s) contains terms set out above | Yes/No |  |
| Signed statement from tenant contain terms set out above | Yes/No |  |

2) Do you, as the group manager, commit to:

* Conform to this standard
* **Comply with the law (1.4) and conform with the UK Forestry Standard (1.5)**
* **Monitor and maintain verification for the project duration as per WCC guidance (unless the landowner has agreed to take this on – 2.5).**
* **Ensure the project, any PIU listings, sales to carbon buyers, retirement for use of verified Woodland Carbon Units is accurately represented and up to date in the UK Land Carbon Registry (2.6)**
* Make true and accurate carbon statements about the project which comply with guidance (2.7)
* Make carbon buyers aware of the WCC guidance on carbon claims and include in contracts with buyers (2.7)
* Abide by the WCC logo rules of use and make carbon buyers and landowners aware of the WCC logo rules of use ([see website](https://www.woodlandcarboncode.org.uk/about/woodland-carbon-code-logo-rules-of-use))

 *Yes/No [Delete as applicable]*

3) *If a group*, do you have a signed Group Agreement which is current and meets the requirements as specified in the WCC guidance? *Yes/No [delete as applicable]*

You shall provide the following additional evidence to confirm group arrangements:

|  |  |  |
| --- | --- | --- |
|  | Select all boxes | Evidence provided/document reference for each project  |
| Current Group Agreement which meets the requirements as set out in WCC group scheme guidance | Yes/No |  |

NOTE: The Group Agreement could also contain the landowner/project developer terms set out above.

## 2.2 Management plan [View online guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/2-project-governance/2-2-management-plan)

**1) Is the project’s sustainable forest management plan up-to-date?** ***Yes/No [Delete as applicable]***

**2) Do the key aims and long term objectives for each project remain as set out in the PDD? *Yes/No [Delete as applicable]***

**2a) *If No,* Please confirm the key aims and long term objectives of each project and the changes since the PDD:**

|  |  |
| --- | --- |
| **Project Name** | **Aims and objectives of project and changes since PDD** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**3)**  **Do the longer-term management intentions of each project (incl. the woodland management regime to be applied – e.g. no intervention, thinning only, regular clearfell, CCF (and type)) remain as set out in the PDD?** ***Yes/No [Delete as applicable]***

**3a) *If no,* please clarify the current longer-term management intentions and the change from the last validation/verification:**

|  |  |
| --- | --- |
| Project Name | (ii) Longer-term management intentions for the project duration and beyond  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

You shall provide the following additional evidence to confirm the current sustainable forest management plan:

|  |  |  |
| --- | --- | --- |
| **To confirm current management plan:** | Choose at least one option below or specify other evidence | Evidence provided/document reference for each project |
| Up to date management plan | Yes/No |  |
|  | Specify what evidence | Evidence provided/document reference for each project |
| Other evidence |  |  |
| **To confirm changes to boundary/planting** | Where boundaries/planting plan has changed | Evidence provided/document reference for each project |
| Updated Planting map which meets [WCC mapping rules](https://www.woodlandcarboncode.org.uk/standard-and-guidance/2-project-governance/2-2-management-plan#wccmappingrules)(digital image or shapefile) | Yes/No |  |

## 2.3 Management of risks and permanence [View online guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/2-project-governance/2-3-management-of-risks-and-permanence)

**1) If there are any new or increased risks to any project, please state them here, along with the mitigation action you are taking to reduce the risk.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Risk Category – New or increased risks** | **Likelihood (L/M/H)** | **Impact (L/M/H)** | **Mitigation Action (if any)** |
|  |  |  |  |  |
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You shall provide the following additional evidence to confirm the new or increased risks:

|  |  |  |
| --- | --- | --- |
| **To confirm risk:** | Specify what evidence | Evidence provided/document reference for each project |
| Evidence as required |  |  |

**2) Has there been any loss of carbon within any project since the previous validation/verification? *Yes/No [delete as applicable]***

You shall provide the following additional evidence to confirm details of any woodland carbon loss:

|  |  |  |
| --- | --- | --- |
| **To confirm details of loss:** | Choose at least one | Evidence provided/document reference for each project |
| Loss Report | Yes/No |  |

## 2.4 Consultation [View online guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/2-project-governance/2-4-consultation)

**1a) *If you have consulted any stakeholders since the last validation/verification,* please describe the consultation process and its outcome.**

|  |  |  |
| --- | --- | --- |
| **Project Name** | **Consultation process** | **Outcome** |
|  |  |  |
|  |  |  |
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**1b) *If you have had any complaints or concerns raised about the project since the last validation/verification,* please describe how you have dealt with these.**

|  |  |
| --- | --- |
| **Project Name** | **Any issues raised and changes to project as a result** |
|  |  |
|  |  |
|  |  |
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**You shall provide the following additional evidence to confirm the approach to and outcome of ongoing consultation:**

|  |  |  |
| --- | --- | --- |
|  | Specify what | Evidence provided/document reference for each project |
| Relevant evidence of ongoing consultation process and outcome | Yes/No |  |

## 2.5 Monitoring [View online guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/2-project-governance/2-5-monitoring)

**1 Survey Team:**  **\*\*Not required from year 15+ for projects that used the Small Woods calculator or for Self-Assessment.**

Please enter below key information about the survey team, their experience and relationship to the project. If different surveyors have been used for constituent projects, please give details of all surveyors and the projects they worked on. *[Cut and paste table as required]*

|  |  |
| --- | --- |
|  | **Surveyor Details** |
| Name of surveyor |  |
| Projects surveyed |  |
| Contact details of surveyor (phone/email) | Phone:Email: |
| Relevant survey experience |  |
| Relationship to project | * Landowner
* Project developer/Group Manager
* Land Manager
* Independent - ICF member
* Independent – other
 |

**2. Reconfirming project area and woodland/open areas: \*\*Not required from year 15+ for projects that used the Small Woods calculator or for Self-Assessment**

For each constituent project, you will need to supply an updated map indicating any changes to the project boundary, woodland components and open ground. From year 15 onwards, this should be based on information from aerial photography/satellite information where relevant (See Survey Protocol). The map should also indicate the location of the survey plots.

**3. Strata and number of plots: \*\*Not required from year 15+ for projects that used the Small Woods calculator or for Self-Assessment**

For each constituent project, you will need to stratify and define the number of plots before surveying. Details should be given in the Monitoring Report.

**4. Survey Results:**

Please provide the results of your monitoring – either full monitoring or basic monitoring, as follows:

**FULL MONITORING: You shall provide the following additional evidence to summarise the monitoring work undertaken:**

|  |  |  |
| --- | --- | --- |
|  | All projects | Evidence provided/document reference for each project |
| Monitoring Report (Year 5 or 15+ as relevant) | Yes/No |  |
| Site-level photos and locations | Yes/No |  |
| Plot-based photographs and locations | Yes/No |  |
| Updated map of site with any boundary changes marked | Yes/No |  |
| Map of site with strata and plot locations marked | Yes/No |  |
| Report or evidence from independent quality assurance | Where relevant |  |

**BASIC MONITORING: From year 15+, for projects that used the Small Woods calculator or for Self-Assessment.** **You shall provide the following additional evidence to summarise the monitoring work undertaken:**

|  |  |  |
| --- | --- | --- |
|  | All projects | Evidence provided/document reference for each project |
| Representative geotagged site-based photos (min 3-4) | Yes/No |  |
| One form of aerial image with the boundary of the project and planted area overlaid, to confirm stocking over whole site | Yes/No |  |
| Updated map if required | Where relevant |  |

**4c) *Please give here any further clarification of, or comment on, your monitoring results*:**

**5. Quality Assurance: FOR FULL MONITORING ONLY:**

If an independent party quality assured a proportion of the fieldwork sample plots of any constituent project prior to verification, please indicate who undertook this work and the proportion of the plots that were quality assured.

|  |  |
| --- | --- |
| **Quality Assurance – Fieldwork** |  |
| Name of quality assurer |  |
| Contact details | Phone:Email: |
| Project(s) Selected |  |
| % of plots Selected |  |
| Any issues found |  |

If an independent party quality assured the ‘office’ calculations of any constituent project prior to verification, please state who undertook this work and their contact details.

|  |  |
| --- | --- |
| **Quality Assurance – Calculations** |  |
| Name of quality assurer |  |
| Contact details | Phone:Email: |
| Project(s) Selected |  |
| % of plots Selected |  |
| Any issues found |  |

**6a) Is the project(s) certified or applying for certification to the UK Woodland Assurance Standard? *Yes/No [delete as applicable]***

**6b) If yes, please confirm for each project whether certification to UKWAS is via FSC or PEFC and give the relevant certificate number.**

|  |  |  |
| --- | --- | --- |
| **Project Name** | **FSC or PEFC** | **FSC or PEFC certificate number** |
|  |  |  |
|  |  |  |
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|  |  |  |
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## 2.6 Registry and avoidance of double counting [View online guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/2-project-governance/2-6-registry-and-avoidance-of-double-counting)

**1a) Is your project(s) validated or approved by another carbon standard or has it applied to be validated? *Yes/No [delete as applicable]***

**1b) *If yes,* please outline below:**

|  |  |  |
| --- | --- | --- |
| **Project Name** | **Other carbon standard applied to/validated by**  | **Relevant unique ID from other carbon standards** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**2) If PIUs or WCUs are sold from the project(s), are they either assigned to the buyer or in the account of the buyer on the UK Land Carbon Registry? *Yes/No/Not applicable [delete as applicable]***

## 2.7 Carbon statements and reporting [View online guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/2-project-governance/2-7-carbon-statements-and-reporting)

1a) Do you ensure that all carbon buyers (existing and future) are aware/will be made aware of the WCC claims guidance? *Yes/No [Delete as applicable]*

1b) Do you ensure that statements or claims made by the landowner, project developer or corporate buyer comply with [Woodland Carbon Code guidance](https://woodlandcarboncode.org.uk/buy-carbon/what-are-woodland-carbon-units), and that any existing statements (on websites etc) have been revised as necessary (if the carbon prediction has been revised)? *Yes/No/No statements or claims yet [Delete as applicable]*

2) *If yes*, please state where claims have been made and provide examples/photos/ links for the verification body.

|  |  |  |
| --- | --- | --- |
| **Media** | Select all that apply | Evidence provided/document reference for each project |
| Signage onsite | Yes/No |  |
| Websites | Yes/No |  |
| Publicity leaflets etc. | Yes/No |  |
|  | Specify what | Evidence provided/document reference for each project |
| Other media |  |  |

# 3. Carbon Sequestration

## 3.1 Carbon baseline [View online guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/3-carbon-sequestration/3-1-carbon-baseline)

**No information required**

## 3.2 Carbon leakage [View online guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/3-carbon-sequestration/3-2-carbon-leakage)

**BASIC MONITORING: From year 15+, for projects that used the Small Woods calculator or for Self-Assessment, this section is not required.**

**1) Does your assessment of leakage for each project remain as stated in the PDD? *Yes/No [Delete as applicable]***

***1a) If no, please state how any assessment of leakage has changed, and calculate the level of leakage (in tCO2e) for the duration of the project.***

You shall provide the following additional evidence to confirm leakage assumptions or calculations:

|  |  |  |
| --- | --- | --- |
|  | If leakage significant include more than one piece of evidence | Evidence provided/document reference for each project  |
| Map of site and surrounding area with leakage risks highlighted | Yes/No |  |
| More detailed leakage calculations and inclusion in WCC Carbon Calculation | Yes/No |  |
|  | Specify what | Evidence provided/document reference for each project |
| Other evidence |  |  |

## 3.3 Project carbon sequestration [View online guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/3-carbon-sequestration/3-3-project-carbon-sequestration)

**BASIC MONITORING: From year 15+, for projects that used the Small Woods calculator or for Self-Assessment, this section is not required.**

*NOTE: The following changes may make it necessary to re-evaluate project carbon sequestration:*

* *Changes in actual species composition or areas of open space,*
* *Stocking density (at year 5) or predicted growth rates (from year 15+) not achieved,*
* *Extensive beat-up,*
* *Change to long-term management intentions.*
* *Where the project has suffered a loss of carbon stock since the previous verification (from year 15+)*

*The Verification Body will inform you whether it is necessary to re-evaluate your predicted carbon sequestration.*

1) For future vintages, does the predicted carbon sequestration of each constituent project in the group remain as set out in the PDD? *Yes/No [Delete as applicable]*

1a) *If no,* please clarify:

*If recalculating, you shall provide the following additional evidence to confirm carbon sequestration assumptions and calculations*:

|  |  |  |
| --- | --- | --- |
|  | All projects  | Evidence provided/document reference for each project  |
| Updated WCC Carbon Calculation Spreadsheet | Yes/No |  |
|  | Specify what | Evidence provided/document reference for each project |
| Other evidence |  |  |

NOTE: You will be required to upload any updated Carbon Calculations to the registry upon verification.

## 3.4 Net carbon sequestration [View online guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/3-carbon-sequestration/3-4-net-carbon-sequestration)

1) For each project, please indicate the predicted and actual number of carbon units to be delivered within the vintage under assessment.

FULL MONITORING:

* At the first (year 5) assessment, provided the actual stocking density is within 10% of the predicted density and there are no concerns about tree growth or health, we will assume that the predicted number of units are delivered in that vintage.
* From year 15 onwards, we will assess the actual number of units delivered in that vintage and compare to the prediction.

BASIC MONITORING – Small projects: From year 15+ for projects that used the Small Project Calculator, provided there are no concerns about tree growth or health, we will assume that the predicted number of units are delivered at each vintage.

SELF-ASSESSMENT: This section not required

*[Please cut and paste this table for each constituent project within the group].*

**Planned (PIU) and actual (WCU) units delivered within the Vintage under assessment:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Vintage Start Date:** | **[dd/mm/yyyy]** | **Vintage End Date:** | **[dd/mm/yyyy]** |
|  | **Total Units in vintage to be listed (tCO2e)** | **Units to Buffer (tCO2e)** | **Units to Project (tCO2e)** |
| **Predicted Units (PIUs) in Vintage being assessed** |  |  |  |
| **Actual Units (WCUs) in Vintage being assessed** |  |  |  |
| *PIUs to be cancelled* |  |  |  |
| *Extra WCUs to be issued* |  |  |  |

# 4. Environmental quality [View online guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/4-environmental-quality)

**1) *If you have monitored or observed biodiversity benefits*, please state the added benefits to date of your project(s), and any evidence of these benefits:**

|  |  |
| --- | --- |
| **Project Name** | **Added benefits & evidence for them** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**2) *If you have monitored or observed water benefits*, please state the added benefits to date of your project(s), and any evidence of these benefits:**

|  |  |
| --- | --- |
| **Project Name** | **Added benefits & evidence for them** |
|  |  |
|  |  |
|  |  |
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|  |  |

**3) *If you have monitored or observed landscape or historic landscape benefits*, please state the added benefits to date your project(s), and any evidence of these benefits:**

|  |  |
| --- | --- |
| **Project Name** | **Added benefits & evidence for them** |
|  |  |
|  |  |
|  |  |
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|  |  |

***If monitoring environmental benefits,* you shall provide the following additional evidence to confirm details of the biodiversity, water, landscape or historic landscape benefits of the project:**

|  |  |  |
| --- | --- | --- |
|  | Specify what | Evidence provided/document reference for each project |
| Evidence confirming the biodiversity, water, landscape or historic landscape benefits of the project(s) so far |  |  |

# 5. Social responsibility [View online guidance](https://www.woodlandcarboncode.org.uk/standard-and-guidance/5-social-responsibility)

**1) *If you have monitored or observed community benefits*, please state the added benefits to date of your project(s), and any evidence of these benefits:**

|  |  |
| --- | --- |
| **Project Name** | **Added benefits & evidence for them** |
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**2) *If you have monitored or observed economic benefits*, please state the added benefits to date of your project(s), and any evidence of these benefits:**

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| **Project Name** | **Added benefits & evidence for them** |
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***If monitoring social benefits,* you shall provide the following additional evidence to confirm the community or economic benefits of the project so far:**

|  |  |  |
| --- | --- | --- |
|  | Specify what | Evidence provided/document reference for each project |
| Evidence confirming the community or economic benefits of the project(s) so far |  |  |