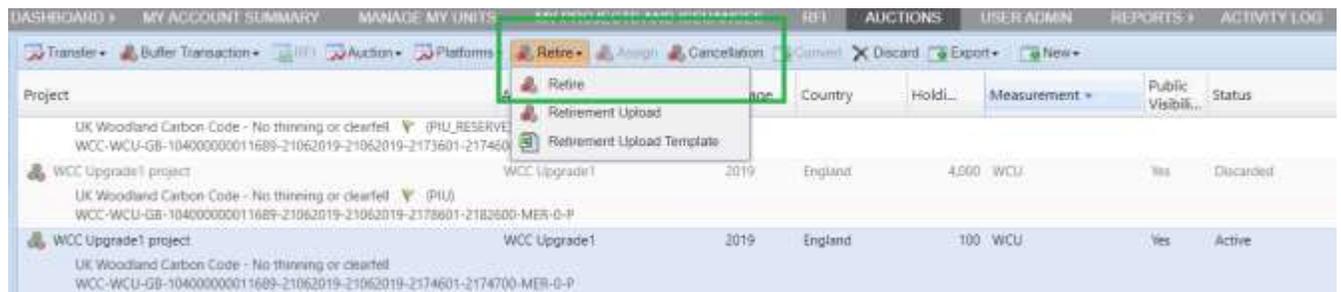


2.7 Retirements

WCU/PCUs can be retired when the user wishes to use them in a GHG report to come to a net emissions figure. They can either be retired by a project developer/ retail aggregator on behalf of their clients, or they can be retired by a buyer who has their own account.

- Navigate to the Manage My Units tab.
- Select the credits you would like to retire from the list of credits displayed.
 - To retire multiple blocks, hold the CTRL button and select each block.
- Click the  Retire button.

NOTE: You can also right click on a block of credits and select **Retire** from the available actions list.



- The Retire Units window will appear.

Retire Units

Total Quantity: 100

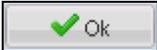
Account	Project	Retirement Amount	Measures	Publicly Visible	Display Account Name?	Receive retirement certificate
#UK WCC or UK	Drew Project #2	100.00	WCU	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

UK Woodland Carbon Code - Mixed mainly clearfell
WCC-WCU-GB-104000000051844-29102020-30102020-6004927-6005026-MER-0-P

Retire on behalf of enter company or individual name enter additional retirement comments

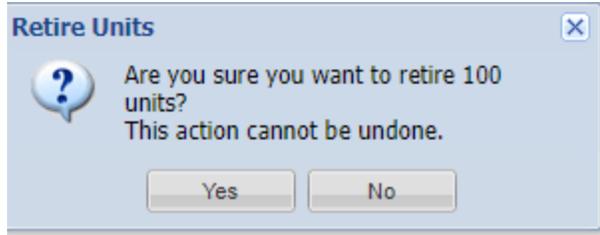
Retired By #UK WCC or UK Peatland Code Accc enter additional retirement comments

OK Cancel

- Click the blue number under Retirement Amount heading to edit the number of units to be retired. Enter information regarding the name of the company or individual claiming the sequestration/emissions reduction and any further retirement comments.
- Check the Retirement Certificate box to receive a *hard copy* of the certificate. Note that there is a fee for a hard copy certificate.
- Click the  button to submit the retirement.

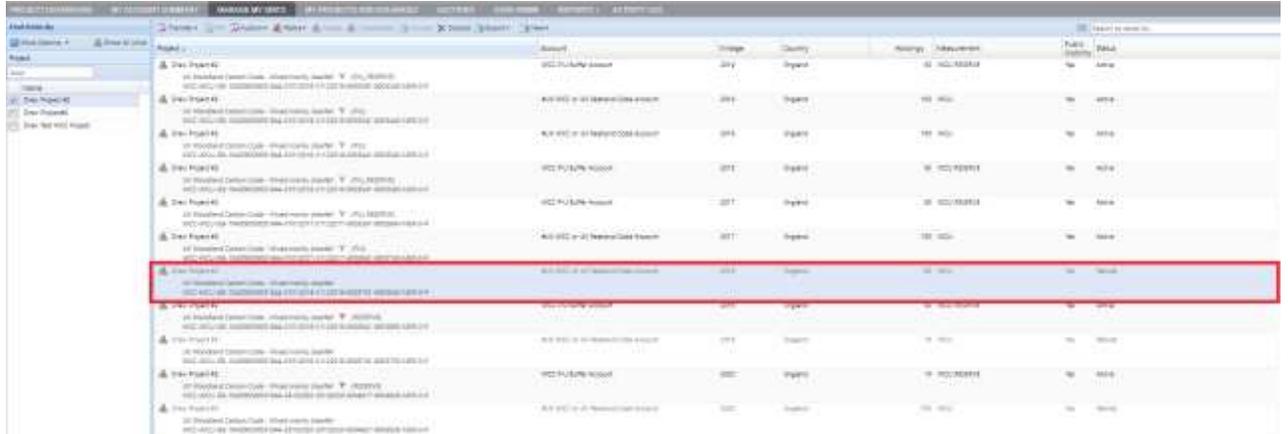
Electronic Retirement Certificate

Users can download an electronic retirement certificate immediately after the retirement is executed. The retirement certificate will be generated in .PDF format.



Press "Yes".

- In the Manage My Units tab, double-click the retirement that was executed.



- A **Mixed Unit Details** window will appear. Select "Retirements" on the left-hand side of the **Mixed Unit Details** window.
- Click **Generate Retirement Certificate**.

The screenshot displays the 'Mixed Unit Details' page in a web browser. The page is divided into several sections:

- Project Information:** Project: Drew Project #2, Standard: UK Woodland Carbon Code, Status: Retired, Project Start Date: 01 Jan 2016, Project End Date: 31 Dec 2019, Public Visibility: Yes.
- Account and Project Type:** Account: #UK WCC or UK Peatland Code Account, Project Type: Mixed mainly clearfell.
- Retirement Details:** Date Retired: 20 Nov 2020, Remarks: Retired on behalf of Nay Test Account.2020 Emission Reduction.
- Retirement Options:** Certificate: I wish to download a retirement certificate. A button labeled 'Generate Retirement Certificate' is visible below the checkbox.

Red boxes highlight the 'Project:' field, the 'Retirements' section, and the 'Generate Retirement Certificate' button.



Environmental Registry Retirement Detail

100

WCC-WCJ-GB-12403000051844-21022020-30102020-0054927-000000-1MR-0-P

Project Name

Draw Project #2

Credit Vintage

2020

Standard

UK Woodland Carbon Code

Retired By

#UK WCC or UK Peatland Code Account

Retirement Date

30 Nov 2020

Retired on behalf of **Ray Test Account.2020 Emission Reduction**

Beneficial Owner

This is a confirmation, not a registration. It does not confirm the number of units and the registration serial number that have been retired. This is subject to the UK Woodland Carbon Code. This Retirement Detail is an important part of the UK Woodland Carbon Code. It is a record of the retirement of units and the registration serial number. It is not a guarantee of the retirement of units. It is not a guarantee of the retirement of units. It is not a guarantee of the retirement of units. It is not a guarantee of the retirement of units.